

Storage setup

Before the Storage module can be used, it must be configured to match the freezer at your lab. The freezer can be set up with one level (shelves only) or two levels (shelves and racks).

Actions Add Storage Unit Move Storage Item(s) Print Storage Action Paport	
Add Storage Unit Move Storage Item(s) Print Storage Action Report	-
Move Storage Item(s)	
Print Storage Action Report	
FITTE Scorage Accion Report	

To add a new freezer select Add Storage Unit from the Actions menu

	Edit -			Add Level			Create Storage Unit		
	dd New Level	Freezer 1							
S	et Condition Code				From Template	Select a tem	Plate V Empty Structure		
S	et Frozen Info	From Template	Select a templ	ate 🔻	Name	Freezer 2	*		
м	lark to Ship	Name	Shelf 2	*	Type	Freezer	*		
P	rint labels	Number of Rows	1	*	Temperature	-80 C U	se the Create Storage		
D	elete	Number of Columns	5	*	Number of Rows	4 U	nit menu to record the		
		Positions Only			Number of Columns	1 20	ctual temperature of the		
After adding a Stor-		Coordinate Order	Row/Column 👻		Positions Only		eazer and number of		
age Unit use the Add		Column Labeling	Alphabetic 👻 I	Left to Right 👻	Coordinate Order	Row/Colun	eezer and number of		
age Onic, use the Au		Row Labeling	Alphabetic 👻	Top to Bottom 🔻	- Column Labeling	Alphabeti	leives (Rows)		
Level menu to cre-		Fill Order	Left to Right, Top to Bottom 👻 Re		Row Labeling	Alphabetic -	Top to Bottom 👻		
ate a shelf.		Excluded Positions	v		Fill Order	Top to Botto	Top to Bottom, Left to Right - Reset		
The shel	If can be con-	Preview	-		Excluded Positions	· · · ·			
figured to	o hold racks				Proview		· ·		
(Columns) or hoxes					Fleview	-			
(Rows a	nd Columns)			5 4 5					
(11003 a)	na columns).	Save As New Template				1			
		New Template Name				2			
				Continue Cancel		3			
						4			
Containor Tomplatos									
		Containe		plates		E Storage	Unit		
Template Configur	ration								
Name	9x9 box	*					Edil 🗢		
Number of Rows	9	*		Indicate the Nur	nber of Rows, N	umber of	Add New Container		
Number of Colum	nns 9	× *		Columns, Coord	inate Order, and	d Fill Or-	Set Condition Code		
Positions Only				der of a box. Th	e rows and colu	umns in-	Set Condition Code		
Coordinate Order	rder Row/Column			dicate how many specimens fit in the					
Column Labeling	eling Numeric V Left to Right V						Mark to Ship		
Row Labeling	g Numeric - Top to Bottom -		box. After the template is set up, it is Print labels			Print labels			
Fill Order	Left to Right, Top to Bottom 💌 Reset		available in the Add New Container menu						
Excluded Position	ns	~				_	Delete		
Preview	-								
	1 2 3 4 5 6 7 8 9				Notes				
	1 11	12 13 14 15 16	17 18 19						
	2 21	22 23 24 25 26	3 27 28 29						
	3 31	32 33 34 35 36	3 37 38 39						
	4 41	42 43 44 45 46	3,7 4,8 4,9						
	5 51	52 53 54 55 56	57 59 50						
	6 61	62 63 64 65 66	67 68 69						
	7 7 1	72 73 74 75 76	3 77 78 70						
	8 81	82 83 84 85 86	87 88 89						
	9 91	92 93 94 95 96	6,7 9,8 90						
	5,1		0,1 0,0 0,9						
C						LDN	IS User Support		
41	mi	01		Phone: 716-834-0900 x7311					
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S	cience	HIV	VACCINE 8 NETWORK			WWW	ldms.org/contact/		