

# IDCRC LDMS Reference Guide

## Shipping Module: Non-LDMS Shipping Destination

Creating a shipment means defining which specimens in LDMS will be shipped to a receiving lab. It also means defining the Shipping Destination where the specimens will be received.

Shipping Destination can be pre-defined in LDMS or a new Shipping Destination can be created locally and saved for future use.

Adding the Fisher Repository (DMID Clinical Materials Services) as a new Shipping Destination is a **one-time required step** for all IDCRC Labs using LDMS. This allows the Fisher Repository to be created and saved locally in LDMS for future shipments.

When creating a **New Lab**, LDMS will restrict the data file **Formats** available to this **Shipping Destination** to **Non-LDMS** formats.

Click **Save Address** when adding a **New Lab**. This will save the address in LDMS and assign a **local LDMS Lab Number**, containing a **999-prefix**.

The screenshot shows the 'Create Shipment' form with the 'Shipping Destination' tab selected. The 'LIMS Type' dropdown is set to 'Non-LDMS'. A 'New Lab' button is visible. A callout box points to the 'LIMS Type' dropdown and the 'New Lab' button.

The screenshot shows the 'New Lab' form with the 'Lab Number' field set to '999003'. The 'Save address' checkbox is checked. A callout box points to the 'Save address' checkbox.