



DATE: 10 November, 2010  
TO: IMPAACT Network Site Laboratories  
FROM: Susan A. Fiscus, Ph.D., IMPAACT Network Laboratory Principal Investigator  
SUBJECT: Mandate for use of LDMS Storage Module

### **Purpose**

Quality specimens are necessary for the studies conducted by the DAIDS-sponsored clinical trials networks, including ACTG, IMPAACT, HPTN, HVTN and MTN. Factors that affect the quality of specimens include storage conditions. Information as to how each sample is stored allows the networks and network researchers to easily locate samples and ensure they are used appropriately.

### **New Requirements**

In order to collect the necessary storage information, ACTG, IMPAACT, HPTN, HVTN and MTN will require all laboratories to use the LDMS **Storage Module** as of **January 1, 2011**.

- All specimen storage locations should be entered into the Storage Module within one week of sample collection or receipt in the laboratory and prior to preparing the LDMS shipping file.
- Ensure that the **Temperature** field, as defined in the **Freezer Cfg** (Configuration) tab of the LDMS **Storage Module**, accurately reflects the physical storage temperature; this will allow the Data Management Center to track and confirm storage conditions prior to shipment.
- The Data Management Center(s) will work with the networks to track compliance with this mandate beginning **January 1, 2011** and will query the lab when the module is not being utilized as expected.

### **Support**

Please contact LDMS User Support with any questions about how to use the Storage Module:  
Phone: (716) 834-0900 Ext. 7311  
E-mail: [ldmshelp@fstrf.org](mailto:ldmshelp@fstrf.org)

LDMS User Support hours of operation are Monday through Friday, 12:00am – 6:00pm Eastern Time.