



TO: All ACTG Network Laboratories
FROM: Repository Advisory Group (RAG)
Dr. Robert Coombs, ACTG Network Laboratory PI
CC: Frontier Science, Laboratory Division
DATE: Tuesday, 8 October 2013
SUBJECT: Specimen Destruction for ACTG Non-Priority Protocols 302, 320, 368, 372, 375, 398, and 888

As you may recall, the ACTG non-priority protocols 302, 320, 368, 372, 375, 398, and 888 were previously flagged for archive by the Scientific Agenda Steering Committee, ACTG Executive Committee, and RAG. A select subset of specimens to be stored from study entry, mid-protocol, and study endpoint or termination were previously identified and confirmed by protocol leadership. The ACTG Data Management Center has verified that all available specimens from the archive time points of interest in each LDMS freezer inventory have been shipped to the ACTG Repository, Biomedical Research Institute, for long-term storage.

To summarize, the following time points and specimen types were identified and shipped for long term storage at the ACTG Repository:

Protocol #	Lab Data Manager (LDM)	Sample Types	Weeks
302	Alex Benms	PLA, SER, CEL, PEL	0, 24, (48 or 72)
320	Alex Benms	PLA, SER, CEL, PEL	0, 24, 48, FCF
368	Alex Benms	PLA, SER	0, 24, 48
372	Alex Benms	PLA, SER, CEL, PEL	0, 48, Ext
375	Derek Weibel	PLA, SER, CEL, PEL, WBP	(0 or 6), 54, (Ext or 182)
398	Derek Weibel	PLA, SER, CEL, PEL	0, 24, 48, (Ext or 72)
888	Derek Weibel	PLA, SER, CEL	0, 64, (Ext or 128)
Key: CEL = PBMC Cells, Viable; PEL = Non-viable PBMCs; SER = Serum; PLA = Plasma; WBP =Whole Blood Pellet; Ext = Exit/Discontinuation; FCF = Failure Confirmation			

All remaining specimens for these protocols still stored locally at your laboratory should now be destroyed. See SOPs ACTG-140 [Specimen Ownership, Access, and Use SOP 140 - PDF](#) and ACTG-147 [Discard of Specimens SOP 147 - PDF](#), for additional information.

These samples must be permanently deleted from your LDMS Storage module or marked as "never store" in LDMS Specimen Management module. The specimen condition code should be changed to DSR (destroyed) and appropriate comments entered at the aliquot level regarding the destruction.

Instructions for modifying these entries in the LDMS can be found at <https://www.fstrf.org/apps/cfmx/apps/ldms/ldmsPublic/ldms/manual.html>. If you have any questions on adjusting these specimens in the LDMS, please contact LDMS User Support at (716) 834-0900 extension 7311 or by e-mail at ldms@fstrf.org.

Please extend our thanks to your laboratory staff for their cooperation with this specimen archive. If you have specific questions regarding this memo, please contact the RAG at ACTG.RAG@fstrf.org.

Please reply to: Social & Scientific Systems, Inc. | ACTG Network Coordinating Center, Laboratory Science Group

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