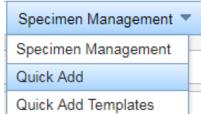
LDMS User Support

Phone: 716-834-0900 x7311 E-mail: ldmshelp@fstrf.org www.ldms.org/contact/

LDMS Training Team

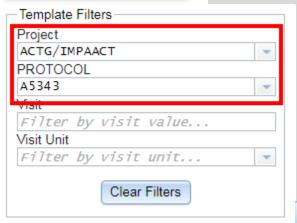
Phone: 716-834-0900 x7466 E-mail: ldms.training@fstrf.org The use of FSTRF-defined Templates for available protocols makes it easier for laboratory staff to enter samples into LDMS by prepopulating the specimen entry screen with expected specimens. Specimen information is preloaded based on the protocol-defined collections which are detailed in Section 4 of the protocol Lab Processing Chart (LPC).

Quick Add Templates



Hover over Specimen Management in the LDMS menu bar and select Quick Add. Before entering any information in the form select the desired template using the steps below.

Confirm



2 The applied filters will narrow the list of templates. Select the template from the menu, to load the expected specimens for that visit. Consult Section 4 of the protocol Lab Processing Chart (LPC) to determine which to select. ▶

Template
| Select a template... | Template
| Select a template... | Template
| A5343 ENTRY VISIT |
| A5343 PREM TREATMENT/STUDY DISC VISIT |
| A5343 SCREENING VISIT |
| A5343 WEEK 1, 3, 5, 7, 36 VISIT |
| A5343 WEEK 128 VISIT |
| A5343 WEEK 14, 18, 22 VISIT |
| A5343 WEEK 16 VISIT |
| A5343 WEEK 2 VISIT |

▲ 1 In the Template Filters menu set the Project and Protocol. If your study has a large number of visits then setting the Visit and Visit Unit will help limit the listing.

Would you like to load the template data? This will clear any data that you have previously entered. Template Comments: EDTA tubes may be logged into LDMS as BLD/EDT or BLD/DPE; either tube type is acceptable for this protocol. Please change the TBD value in the Primary Grid to the appropriate additive. Please correct serum tube code and volume if a red top is used instead of SST.

Х

Yes No

■ **3** After selecting the template a confirmation message will appear. This message also contains comments written by the study's laboratory technologist that should be reviewed.